

F-1 SEMESTER OFF AUTHORIZATION



Washington University of Virginia

If you are an F-1 student planning to take fall or spring semester, OIS is required to report this by law. Summer is a traditional semester off and thus no form or reporting is required. **Student must submit this form to OIS PRIOR to taking fall or spring semester off.**

THIS SECTION TO BE COMPLETED BY THE STUDENT:

Last Name:		First Name:	
SEVIS ID #: N			
Program Level:	<input type="checkbox"/> Bachelors	<input type="checkbox"/> Masters	<input type="checkbox"/> Doctoral <input type="checkbox"/> ESL
I will be taking the following semester off:	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	Year:
Student Signature:		Date:	/ /

A. I am taking a semester off and REMAINING IN THE U.S

To be authorized for fall or spring semester off and remain in the U.S., student must have been full-time in the previous summer semester. If you are taking fall semester off, then you **must** be enrolled full-time in the coming spring semester. If you are taking spring semester off, then you **must** be enrolled full-time in the coming summer semester. **NOTE:** that **WUV** full-time campus employment and housing may not be available to you if you decide to take fall or spring semester off and remain on campus.

Please authorized me for a non-traditional semester off. I intend to return to pursue my degree.

— OR —

B. I am taking a semester off and LEAVING THE U.S.

Approx. Date Departing the U.S.: ____ / ____ / ____ Approx. Date of Return to MSU: ____ / ____ / ____

- I am a graduate student and will be registered full-time while I am outside the U.S.
- I will NOT be registered for credit at **WUV** while I am outside the U.S. and my absence will be **less than 5 months**. Your SEVIS record will be terminated; however, if you do return within 5 months of your departure, your prior SEVIS record may be re-activated. You **MUST NOTIFY OIS 60 DAYS PRIOR TO YOUR RETURN** or the reactivation will not be possible. If SEVIS reactivates your I-20, your SEVIS number will the same; therefore, you will not need to repay the SEVIS fee.
- I will NOT be registered for credit at **WUV** while I am outside the U.S. and my absence will be **longer than 5 months**. OIS is required to terminate your current I-20. For OIS to issue you a new I-20 with a new SEVIS number before you return, you **must** provide funding documentation for your new I-20. You **must** contact OIS 90 days before you return to obtain a new I-20. Upon receipt of your I-20, you will be required to pay the SEVIS fee (<http://fmjfee.com>) and reapply for a new F-1 visa.

Note the following:

- Immigration regulations do not permit the student (or his or her dependents) to enter the United States sooner than 30 days before the program start date.
- You must be enrolled full-time for the first semester after you return.
- To be eligible for Optional Practical Training (OPT), your F-1 SEVIS record must be active for at least 2 semester prior to your completion date.
- In all cases, if you are re-entering the U.S., make sure that your I-20 has been signed for travel within the last 6 months.
- In all cases, you must have a valid F-1 visa stamp to re-enter the U.S.

THIS SECTION TO BE COMPLETED BY OIS

Determine student eligibility, approve, give original to student, enter into OIS Info & SEVIS, and keep a copy on file.			
Student returning by:			
Approved by OIS:		Date:	/ /